

AUTO VEHICLE INFORMATION
2016

In order to calculate vehicle expense deductions and comply with Section 280F of the Internal Revenue Code, I declare the following information to be true and correct concerning the use of a company provided vehicle or personal vehicle used for business purposes.

		AUTO #1	AUTO #2
Vehicle Make and Model		_____	_____
1. Total miles driven during the year	+	_____	_____
2. Less total commuting miles driven during the year (____ x ____ days)	-	_____	_____
3. Less total other personal (non-commuting) miles driven during the year	-	_____	_____
4. Total business miles driven during the year	=	_____	_____

If this is the first year you are claiming expenses for a particular vehicle, please provide the following:

	AUTO #1	AUTO #2
Date first used in business	_____	_____
Original cost	_____	_____

I certify that I have sufficient written evidence to support the above.

Signed

Date

Note: If you are claiming auto expenses or a mileage deduction, this form must be completed.